

## PUBLIC COPY

### MINUTES OF OUTWOOD GRANGE ACADEMIES TRUST

Minutes of Outwood Grange Academies Trust Board of Directors' Meeting held at  
Outwood Grange Academy on 23 April 2018 at 1pm

#### Present:

David Earnshaw	(DE)	Director (Chair)
Sue Hague	(SH)	Director
Ralph Pickles	(RP)	Director
Roland Harden	(RH)	Director
Chris Dalzell	(CD)	Director
Martyn Oliver	(MO)	Director (Chief Executive)

#### In Attendance:

Katy Bradford	(KB)	Chief Operating Officer
Ben Waterman	(BW)	Finance Director
Julie Slater	(JS)	Chief Executive Principal Secondary
Lee Wilson	(LW)	Chief Executive Principal Primary
Lisa Lewis	(LL)	Director of Executive Services
Paul Sorby	(PS)	Executive Director of Curriculum
Laura Calton	(LC)	Communications and Compliance Officer (Clerk)

#### 1. Notice/Quorum/Apologies/Confirmation of Papers

1.1 The meeting was quorate.

#### 2. Declarations of Interest

*RESOLVED (1)*

Declarations of interest were noted for RP, RH and SH for any item in their respective academies.

#### 3. Minutes of the Meeting held on 5 February 2018

3.1 The minutes were accepted as a true and accurate record.

#### **4. Matters arising from the minutes**

Item 4.1 DE has written to the student at OAR involved in a road traffic incident.

Item 4.3.1 KB requested that DE, JS, RH meet as OGE regarding the Memorandum & Articles of Association amendments. Reappointment of SH and RP.

Item 4.4.3 Kiers have been informed that they will no longer be running the OPALL extension project. KB has requested information regarding payment for stage 4.

Item 5.1 KB has liaised with Wakefield City regarding the Local Authority's request to extend the school due to new housing developments. Freeston, Hemsworth, Newstead Green will convert on 1st May, Park Hill and Bell Lane converted on 1st April.. Issues with lease for Wakefield City. KB circulated a copy of the health and safety inspection for Hemsworth. BW advised that as there may be payroll implications due to delayed conversions, OGAT will run on WCAT's behalf.

Item 5.3 OAC dining hall extension is on site. Awaiting planning for OPAK. KB thanked CD for his assistance in the tender package. OAE M&E tender closed last week.

Item 7.3 A meeting will take place on 15th May 2018 at OAAc to discuss the PAN. A business case is to be developed for the board. KB will notify Secretary of State regarding building work.

Item 8 The board and executive discussed academy councils for the new academies.

Item 10.2 OGAT has run a tender for external auditors, three have been shortlisted. They will present to BW, MO, SH and CD on Thursday.

#### **5. CEO Report**

5.1 Parent meetings have taken place at Brumby Juniors, SH attended on behalf of the OGAT board. The meeting was successful with 280 attendees. Upon conversion the school will be named Outwood Junior Academy Brumby. MO requested permission to enter into a National Leader of Education contract from June until conversion, Directors unanimously agreed.

5.2 OPALL have had a short Ofsted inspection, this went well. The board praised the Chair, Claire Stephenson for her involvement.

5.4 The executive updated Directors on the progress of the new behaviour policy pilot. This has had a positive impact on the number of students in consequences, increase success rate in the half hour detentions being completed. No negative impact on classroom activity. Directors were pleased and asked that the executive continue their work on reducing exclusions.

5.5 MO distributed the TIME folders consisting of dashboards which will be on OCloud. The dashboard provide an overview of how the Trust is run. Summary dashboard to analyse every school at every heading. Directors thanked the executive.

*CD left the meeting.*

## *RESOLVED (2)*

Directors gave authorisation for the executive to enter into an NLE contract with Brumby Junior School in advance of conversion to Outwood Junior Academy Brumby.

### **6. Dashboards**

#### **6.1 Praising Stars 4 Key Stage 4**

JS updated the board on SLT changes across the Trust.

Directors were informed that there are 50 teaching vacancies across the Trust. Directors enquired as to many people are being taken on from teaching schools. The executive confirmed they were and this was being monitored.

JS updated Directors on the content of the KS4 dashboard. Areas highlighted in red are ones from Praising Stars 3. Mock exam results are currently being collated which will provide a much more accurate picture. JS reminded Directors that MFL, humanities and science have moved to a new specification replicating the uncertainty felt in English and maths the year before. DE requested the order of the listing to be in the year they joined the trust.

#### **6.2 Praising Stars 4 Key Stage 2**

LW updated the board on SLT changes across the Trust. There is also a vacancy for an Associate Director of Curriculum on 0.6 with 0.4 for a music teacher to ensure that all primary children can have access to playing a musical instrument.

LW said there were four weeks left until SATs are taken and said he was pleased with greater depth which stands at 9% nationally, all academies are predicting above that other than OPALGr who are predicting 7% however this is an increase of 5% for the previous year and very pleasing. WCAT academies are school predictions as they stand, will review how close they are. OPALL 29% greater depth, 82% at national standard. If OPAG achieve 65% that will be a 25% increase in the first year.

#### **6.3 Attendance**

In primary OPALL and OPALG are above national average, others are below however a lot of work is being done with the attendance strategy. Persistent absence is higher at OPAD and OPAG. Directors asked how many EWOs are linked to the academies, KB confirmed there is an attendance manager in the structure and two attendance directors working cross phase with the primary schools.

OABY and OAV above national average. Need to reduce exclusions without impacting on standards. Working on attendance strategies.

#### **6.4 Finance**

Lagged funding vs estimate is impacting on financial positions, BW is reviewing this. Next year finances are impacted in particular by the support staff pay award which has started from 1st April and the transition period for the national fairer funding formula. Teachers pay award is also likely to be higher than previous years.

Directors asked how long an academy has to be with the trust before it moved to LAG funding from estimate and challenged why this was not budgeted for. Directors were reassured that this was a one off situation.

## **6.5 ICT Systems**

KB asked SJ to produce a dashboard in terms of ICT investment. RP queried why OARe was red. This was as the investment was being done in summer.

## **7. Group Items**

### **7.1 Post 16 Provision OAE & OAR**

The Post 16 provision at OAR is no longer viable due to low student numbers therefore the executive have merged the provision with OAE and will be based solely at OAE. The merged provision provides a strong and broad offer which supports OAR students who want to continue with an OGAT provision. Directors requested that the executive consider what support can be offered for transport for students from OAR to OAE.

The executive requested permission to apply for redesignation for OAR to be an 11-16 school. Directors agreed.

#### Post 16 Provision OAA and OAD

As OAD have falling rolls and OAA have had difficulty recruiting, OGAT are considering merging the two provisions and are also liaising with Delta Academies Trust who also have P16 provision in Doncaster to ensure a secure provision in the town.

#### *RESOLVED (3)*

Directors approved that the executive can seek redesignation for OAR to become an 11-16 academy.

### **7.2 Careers Update (to be tabled)**

Andrew Wappat is producing a paper regarding careers work. Future Generation project has now ended. New Ofsted framework references the Gatsby framework.

### **7.3 TES Subscription**

The TES subscription is due to expire in June 2018. The DfE are launching their own advertising site which is being piloted in the north east. However this will take time for it to become established and known, therefore the executive requested permission to renegotiate a TES contract for no more than two years.

#### *RESOLVED (4)*

Directors gave permission for the executive to renegotiate a best value contract with the TES for no more than 2 years.

## 7.4 Policy Updates

The following policies have been reviewed by the executive and were recommended to the Board for approval and immediate implementation:

- Post 16 Behaviour Policy
- Hardship Policy
- Anti Bullying Policy
- CCTV Policy
- British Values Policy

*RESOLVED (5)*

Directors approved the above policies for immediate implementation.

## 8. Academy Councils

### 8.1 Academy Council Appointments

The Chair of the joint academy council for OACa and OAS seeks permission to appoint the following Sponsor Governor:

- JB

*RESOLVED (6)*

Directors approved the appointment of Jason Brookes to the joint OACa and OAS Academy Council.

### 8.2 Academy Council Minutes Summary

The following minutes have been received:

Outwood Academy City - 19 March 2018

Outwood Academy Newbold - 25 January 2018

Outwood Primary Academy Ledger Lane - 15 March 2018

Outwood Primary Academies Darfield & Littleworth Grange - 8 March 2018

A copy of all these minutes are provided on the ocloud/Board Reports.

KB informed Directors that Outwood Primary Academy Ledger Lane have asked how the Trust's Gender Pay Gap compares to other trusts.

KB gave a suggested response for which was approved.

*RESOLVED (7)*

Directors approved the response to OPALL Academy Council regarding the gender pay gap.

**9. Items Not for Publication**

*RESOLVED (8)*

Any items relating to individual staff would be considered confidential.

**9. Date and Time of next meeting**

*RESOLVED (9)*

That the next meeting of the Board will be held on Monday 2nd July and will be held at Outwood Grange Academy.

**Signed**

**Dated**